

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED
BALANCE SHEET & STATEMENT
OF FINANCIAL ACTIVITIES FOR
THE YEAR ENDED 31ST MARCH 2017

Registered Company Number: 4191740

Registered Charity Number: 1087748

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2017

The Trustees present their report with the financial accounts for the year ended 31st March 2017

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a family history society SFHS Publications Limited continue to act as the sole agent for the sale of publications.

The agency agreement is open ended and can be terminated at any time.

RESERVES

The policy of the Society is to maintain one years running costs in reserve together with sufficient funding to cover planned future projects.

PUBLIC BENEFIT

In its pursuance of Charitable Aims, as set out in its Memorandum of Association, the Suffolk Family History Society holds regular monthly meetings throughout the County; with guest speakers and educationally orientated outings. Assistance and guidance is always on hand by long established members, in order to help and educate the members of the public in all aspects of Family History Research.

The Society produces transcripts of Parish Records and records Monumental Inscriptions for the use of the public and all interested parties.

In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing an opportunity to members to share their own family research. This magazine, as well as being distributed to all Society members is also available at the Local Branches of the Record Office and at number libraries worldwide.

The Society also maintains a library at the Ipswich Branch of the Suffolk Record office which is available, at no charge, to all visitors at that office and contains books and publications surrounding the subject of family history. This library also holds the numerous family histories and pedigree charts that members have contributed.

Members of the Society hold, often in conjunction with local history groups help clinics desks in local libraries etc. At fairs that the Society attends the fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

TRUSTEES

The Trustees during the year were

D. Howlett

K.Finch

H King (appointed October 2016)

J Rye

A Bird

G.Dennish

J Kirby

A Bumpstead

D Daldry

R.G Thomas

J Horton (appointed October 2016)

K Pulford (appointed October 2016)

A Straderick (appointed October 2016)

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £10 in the event of the Company being wound up by reason of insolvency.

The report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

K. J. Finch
Director

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2017

	Note	2017	2016
Fixed Assets			
Tangible Fixed Assets	7	4079	3240
Current Assets			
Debtors	8	20884	12324
Stocks	9	1675	1320
Cash at bank and in hand	10	92259	#REF!
		<u>114818</u>	<u>#REF!</u>
Current Liabilities			
Amounts falling due within one year	11	19337	#REF!
Net Current Assets		<u>95481</u>	<u>#REF!</u>
Net Assets		<u>99560</u>	<u>#REF!</u>
Funds			
Unrestricted	12	99560	100791
		<u>99560</u>	<u>100791</u>

For the year ended 31 March 2017 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006

The Director acknowledges his responsibilities for:-

- 1 ensuring that the Company keeps accounting records which comply with Section 386: and
- 2 preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the company
- 3 These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

K J Finch Director

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2017

	Note	Year ended 31.3.17	Year ended 31.3.16
		£	£
Income and Expenditure			
Income			
Subscriptions and donations	2	26811	24558
Income from activities permissible within the charity's objectives	3	14192	14192
Investment income	4	1003	1959
Income from Publications		12,372	16668
Total Income		<u><u>54378</u></u>	<u><u>57377</u></u>
Expenditure			
Direct charitable expenditure	5	38,709	34,418
Management and administration of the charity	6	14,718	17,830
Total Expenditure		<u><u>53,427</u></u>	<u><u>52,248</u></u>
Balance brought forward at 1 April 2016		100791	95662
Net Income / (Expenditure) for the Year		-1231	5129
		<u><u>99560</u></u>	<u><u>100791</u></u>

CONSOLIDATED NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2017

1 Accounting policies

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities.

Turnover represents income received, net of value added tax.

Depreciation is provided at 25% on the straight line method.

	Year ended 31.03.17 £	Year ended 31.03.16 £
2 Subscriptions		
Subscriptions & Donations	20138	22558
Gift Aid Refunds	6673	2000
	<u>26811</u>	<u>24558</u>
3 Income from activities permissible within the charity's objectives		
Project Income	8027	7019
Group activities:	3983	7173
	<u>12010</u>	<u>14192</u>
4 Investment income		
Bank interest	<u>1003</u>	<u>1959</u>
5 Direct charitable expenditure		
Suffolk Roots	14571	13,637
Production costs	6488	5,544
Project Costs	1279	2,435
Resources	5383	150
Membership fees	867	1,108
Group Activities	6775	8,628
AGM Costs	2000	1,640
Depreciation	510	682
Maintenance of equipment	449	207
Insurance	387	387
	<u>38,709</u>	<u>34,418</u>

CONSOLIDATED NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2017

6 Management and administration of charity

	31.3.17	31.3.16
Stationery & postage	2902	2,475
Travelling	7485	9,615
Telephone, fax and internet	1577	2,256
Committee meeting expenses	229	519
Bank Charges	1359	801
Professional Charges	500	526
Miscellaneous	666	1,638
	<u>14,718</u>	<u>17,830</u>

7 Tangible Fixed Assets

	Library and Microfiche	Equipment	Total
	£	£	£
Cost			
at 1 April 2016	11869	34907	46776
Additions	1000	349	1349
Disposal	0	0	0
at 31 March 2017	<u>12869</u>	<u>35256</u>	<u>48125</u>

Accumulated depreciation			
at 1 April 2016	9919	33617	43536
Charge for year	180	330	510
Disposal	0	0	0
at 31 March 2017	<u>10099</u>	<u>33947</u>	<u>44046</u>

Net book values			
at 31 March 2017	<u>2770</u>	<u>1309</u>	<u>4079</u>
at 31 March 2016	<u>1950</u>	<u>1290</u>	<u>3240</u>

Year ended	Year ended
31.3.17	31.3.16
£	£

8 DEBTORS

Other Debtors	<u>20884</u>	<u>12324</u>
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